

RIO THEATER EVENT RESERVATION

(All events require a min of 7 days notice)

Name: _____ Email: _____ Phone: _____

Address: _____

Email: _____ Phone: _____

Date of Event: _____ Time of Event: ____ to ____

Type of Event: _____ How Many Attending (Apprx): _____

Special Arrangements: _____

A security deposit of \$300 is required for theater productions

___ Short Term Rental: \$25/hr min of 3hrs

___ Long Term Rental: \$300/week and \$25 hour performance nights

___ Rehearsals/Practices: \$25/week Sound Booth Rental: \$50 daily

___ Personal Events: \$100/day (Weddings, etc.)

___ Silver Screen Rental: \$25/week

___ Projector & Wireless Mic: \$150/day

___ Opening and Closing Fee: \$30/day

___ Custodial Fee: \$18/hour

___ Key deposit: \$100 (required)

Total Cost: _____ Date: _____

Total Deposit: _____ Date: _____

Key Issued to (Signature): _____ Date: _____

Key Returned (City Signature) : _____ Date: _____